

# INVOICE

Construction Invoice

Invoice # \_\_\_\_\_

Date \_\_\_\_\_

Due date \_\_\_\_\_

## FROM

Business / your name

Email

Phone

Address

## BILL TO

Client name

Email

Job address

| DESCRIPTION | QTY | RATE | AMOUNT |
|-------------|-----|------|--------|
|-------------|-----|------|--------|

### MATERIALS

### LABOR & EQUIPMENT

Subtotal \_\_\_\_\_

Tax \_\_\_\_\_

**Total Due** \_\_\_\_\_

## NOTES

Variations / change orders are listed as separate lines referencing written approval.

## PAYMENT INSTRUCTIONS

Payment due within 30 days (Net 30).