

INVOICE

DJ invoice — deposit and balance

Invoice no. _____

Invoice date _____

Balance due date _____

FROM

Business name

Address

Phone / email

EVENT DATE

DEPOSIT RECEIVED ON

PERFORMANCE START – END

BILL TO

Client name

Address

Contact / email

VENUE

DEPOSIT RECEIPT NUMBER

BALANCE DUE (DATE)

DESCRIPTION	QTY	UNIT	RATE	AMOUNT
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Subtotal _____

Deposit received _____

Tax (enter amount) _____

Balance due _____

CANCELLATION / RETAINER TERMS

PAYMENT TERMS