

UNITED KINGDOM

INVOICE

Editable Word template • totals update with F9

Invoice no. _____

Issue date _____

Due date _____

Tax point _____

FROM / SELLER

Business or legal name

Address

Email / phone

VAT registration number:

BILL TO / CUSTOMER

Customer name

Billing address

Email / phone

Goods or services	Qty	Unit price excl. VAT	VAT rate	Net amount
				£ 0.00
				£ 0.00
				£ 0.00
				£ 0.00
			Subtotal	£ 0.00
			VAT total in GBP (enter verified amount)	
			Invoice total incl. VAT	£ 0.00

NOTES / SERVICE PERIOD

Terms, service date, purchase order or supporting details

PAYMENT DETAILS

Method, account or reference

UK VAT fields: show quantity, VAT rate, unit price excluding VAT and total VAT in pounds. Enter verified VAT figures yourself.