



Your Company Name

Trading name • Tax ID • Licence no. (if required)
Address • Phone • Email

UNIT PRICE

Invoice no.	INV-1047
Date	3 Aug 2026
Payment due	Net 14
Contract / PO	HC-0000
Measured by	Site measure 28 Jul

BILL TO

Client	Harding Constructions	Attention	
Billing address		Project	Willow St Townhouses — Lot 4
Site address	22 Willow St	Contract / PO	HC-2261

LINE ITEMS

DESCRIPTION	UNIT	UNITS MEASURED	UNIT PRICE	TOTAL
Concrete slab, 100mm	m ²	84.50	\$96.00	\$8,112.00
Trenching, 600mm deep	lm	42.00	\$38.00	\$1,596.00
Topsoil spread	m ³	18.00	\$72.00	\$1,296.00

PAYMENT

Bank / account
Accepted methods
Late payment terms

Subtotal	\$11,004.00
Tax (10%)	\$1,100.40

AMOUNT DUE THIS INVOICE

\$12,104.40

CONTRACTOR SIGNATURE • DATE

CLIENT / SUPERINTENDENT SIGNATURE • DATE

DISCLAIMER

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Requirements for contractor licence numbers, sales tax, GST or VAT treatment, retainage limits and statutory progress-payment rights vary by country, state and contract. Confirm what applies to your work and to the contract you are billing under before you issue an invoice.

The figures shown in the completed example are illustrative and do not represent typical or recommended amounts.

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